



SPORTS AUTHORITY OF INDIA  
(FINANCE DIVISION)

No.1 (129) SAI/B&F/POWERS/2021-22

06.07.2023

**Office Order No. 136/2023**

**Sub : Delegation of Financial Powers to DDG of SAI.**

In continuation to this office order no. 120/2022 dated 25.01.2022, the Director General, SAI has been pleased to approve the delegated financial powers to Deputy Director General of SAI in their respective area of jurisdiction. (Details enclosed).

This issues with the approval of DG, SAI.

This order come in to force with immediate effect.

(Dr. P. Giri Rao)

Executive Director /  
OSD – Head Office

Encl: 07 pages.

To,

The Deputy Director General

Copy to:

1. All the Heads of Regional Centres / Institute / NCOEs
2. All the Heads of Divisions in SAI, Head office
3. All Administrators of Delhi Stadia
4. Secretary, SAI
5. CVO, SAI
6. DD to DG, SAI
7. AD to ED (Fin.)
8. DDO (HO)

Sports Authority of India  
(Finance Division)

Delegation of Financial Powers to DDG, Vide office order no. 136/2023 dated 06.07.2023

S. N.	Para No.	Nature of Powers	Powers delegated to DDG, SAI
1	2	3	4
	1	<b>Expenditure on works</b>	
1	1.1	New Infrastructure: Original work/Special Repair (All building/Stadia/Play fields /Infrastructure etc.) provided execution of works is entrusted to CPWD/State PW`D/other government agencies/Public Sector Agencies through Deposit works (As per chapter 5 of GFR 2017).	Nil
2	1.2	Maintenance/Repair works: Delhi Stadia: Maintenance/Repairs of existing infrastructure/buildings/ stadium/ play field etc. Of 5 (five) Stadium complexes in Delhi provided execution works is entrusted to public works organization (CPWD/State/PWD/Other Government Agencies/ Public Sector Agencies) through Deposit works (as per chapter 5 of GFR 2017).	Full Powers
3	1.3	Other than Stadia: Maintenance/ Repairs of existing infrastructure/buildings/stadium /play fields etc. provided execution works is entrusted to Public Works Organization (CPWD/State/PWD/Other Government Agencies /Public Sector Agencies) through Deposit works (as per chapter 5 of GFR 2017).	Rs. 1.00 Cr in each case
4	1.4	Maintenance of existing Infrastructure/ Building/Stadium/Play fields etc. through any reputed construction agency or private contractor duly registered with (CPWD/PWD/MES/Railway as per departmental works) through open competitive tendering / Departmentally.	Rs. 1.00 crore in each case
5	1.5	Repairs of existing Infrastructure/Building/ Stadium/Play fields etc. through other than Government Agency (as per chapter 5 of GFR 2017).	Upto 30 lakh per case subject to Rs. 1.00 crore per annum
6	1.6	To execute and sign the contracts and sign the contracts in respect of sanctioned works	Full Powers
7	1.7.	For miner works (All building/stadium/ Playfield/Infrastructure etc) (as per chapter 5 of GFR 2017).	Rs. 1.00 Cr. in each case.
	2	<b>New Schemes</b>	
8	2.1	Sanction of New Schemes	Nil
	3	Appropriation and Re-appropriation	
9	3.1	Powers of Appropriation and Re-appropriation	Full Powers from one sub head to another sub head within same major heads/scheme within the overall approved budget allocation subject to funds availability



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10	3.2	Demurrage/Wharfage Charges	Upto Rs. 75,000/- Per annum
	4.	<b>Power to Write off Losses/Nature of Losses</b>	
11	4.1	Irrecoverable losses of Stores or of Public Money	Upto Rs. 20,000/- per annum for losses of stores not due to theft, fraud or negligence and Rs. 2,000/- for other cases
12	4.2	Loss of Revenue of irrecoverable Loan and Advances	Rs. 4,000/- P.A
13	4.3	Condemnation of Motor Vehicles and Motor Cycles	Full Powers subject to following the normal procedure
14	4.4	Condemnation of consumable stores including sports goods due to normal wear & tear. Those items having less than 5 years life and/or value less than Rs.10,000/- of each item)	Full Powers
15	4.5	Condemnation of non-consumable stores including sports goods due to normal wear & tear [ Those assets/ items having life of more than 5 years and/or value of Rs.10,000/- and above of each item)	Full Powers subject to following the procedure of GFRs on the basis of recommendation of a duly constituted committee.
	5.	<b>Sports Kit/Equipment</b>	
16	5.1	Purchase of Sports Kit items	Rs. 2.00 Crore subject to following the laid down scales and financial norms under the relevant schemes
17	5.2	Purchase of Sports/Goods/Equipments (both Imported & Indigenous) such as Sports Goods (Consumables and non-consumables), Sports Equipment, Medical Equipment, Sports Science Equipment, Fitness Equipment, Sports Software, Accessories of Equipment etc.	Rs. 2.00 Crore in each case
18	5.3	Purchase of Sports Goods/Equipments (both Imported & Indigenous) such as Sports Goods (consumables and non consumables), Sports Equipment, Fitness Equipment, Sports Software, Accessories of Equipments etc. Through negotiated or single tender or proprietary contract (As per chapter 6 of GFR 2017	Rs. 80.00 Lac in each case
19	5.4	Purchase of other consumables store such as linen items, furnishing items including mattresses, curtains, blankets, carpets, towels etc. and bucket jugs, mugs and cleaning material etc.	Rs. 2.00 Crore in each case
20	5.5	Contracts for supply of food stuff and purchase of stores for departmental catering	Full powers subject to following the prescribed scales and financial norms.



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21	5.6	Contracts such as contract for Security Services, Cleaning Services, Horticulture Services, AMC, Comprehensive AMC, IT Related Services, Clearing House Agent Services (CHA), Freight Forwarding Agent Services, Inspection Agency Services, outsource contract for canteen, software development, vehicle hiring, MTS, Drivers etc. And other services.	Rs.2.00 Crore in each case
	6	<b>Motor Vehicles (Including Motor Cycles, Motor Boats)</b>	
22	6.1	Purchase	Nil
23	6.2	Maintenance upkeep and repairs of all official Vehicles Motor Vehicle	Full Powers
24	6.3	Motor Cycle	Full Powers
25	6.4	Motor Boat	Full Power
26	6.5	Purchase of Bicycles	Rs. 1.00 Crores P.A
27	6.6	Re-imburement of Conveyance hire charges	Full Powers
	7.	<b>Furniture and Fixtures</b>	
28	7.1	Purchase on replacement against condemnation	Rs. 2.00 Crore in each case
29	7.2	New Purchase of furniture and fixtures	Rs. 2.00 Crore in each case subject to restriction imposed by Govt. From time to time.
30	7.3	Repair of furniture and fixtures	Rs. 1.00 Crore in each case
31	8	Electricity and Water Charges	Full Powers
32	9	Postage, Telephone and Telex charges including installation charges	Full Powers subject to restriction imposed by Govt. from time to time
33	10	Municipal Rates and Taxes	Full Powers
34	11	Printing and Binding (i.e Printing of Pamphlets, Booklets and Binding etc.,)	Rs. 1.00 Crore in each case
35	12	Local Purchase of Stationary stores	Rs. 2.00 Crore in each case
36	13	Staff paid from Contingency (Engagement of casual staff)	Nil
		<b>Teaching Aids for Academic Wing/Chemicals, Medicines and other stores for Health Centres</b>	
37	14	Purchase of Teaching Aids in respect of Academic Wings like Audio Visual Aids and Photographic materials (To be operated at Academic Institutions only)	Rs. 2.00 crore in each case
38	15	Purchase of Chemicals, Medicines and other stores for Health/Medical Centres and Faculty of Sports Sciences	Rs. 2.00 crore in each case
39	16	Power to incur expenditure on prizes	Rs. 25,000/- in each case



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	17	<b>Rent</b>	
40	17.1	Where the accommodation is entirely utilized for the office/hostel/guest house	Full Powers
41	17.2	Where the accommodation is used partly as office and partly as residence	Full Powers
42	17.3	Renting of accommodation/building for short and specific period	Full Powers
43	17.4	Special repairs/addition & alteration to hired and requisitioned buildings	Rs. 25,000/- P.A
44	18	Expenditure on Conferences and Seminars/Tournaments/Competition and Races etc.,	Full Powers subject to the restriction, if any, imposed by the Govt. of India from time to time
45	19	<i>“Sanction of expenditure on Camps &amp; Athletes/Selection Trials/ Championships/ Competitions/ Procurements/Engagement of Foreign Coaches/Deputation of SAI Employees/Award Ceremonies etc. as per ACTC/MYAS norms of Assistance to National Sports Federation Scheme.”</i>	Full Powers where approval of ACTC Committee or MYAS has been obtained subject to financial norms provided under the schemes of assistance to NSF and availability of funds.
46	20	Financial assistance to Schools/Institution	Full Powers as per approved scheme
47	21	Expenditure on making sports promotion films/publicity	Upto Rs.2.00 crore in each case
48	22	Expenditure on Scholarship and Fellowship	Full Powers in respect of the Scheme approved by the Governing Body
	23	<b>Legal Charges</b>	
49	23.1	Fees to Barristers, Advocates, Pleaders	Rs. 1.00 crore in each case as per norms approved by SAI Head Office
50	23.2	Arbitration Cases	Rs. 1.00 Crores in each case
51	23.3	Power to compromise, settle and referred cases to Arbitration	Upto Rs. 2,00,000/-
52	24	Supply of Uniforms, Badges and other articles of clothing etc. and sanction of washing allowance	Full Powers subject to the conditions and scales laid down by the Govt. of India from time to time
53	25	Release of funds including advances to Regional Centres/SAI Training Centres/Khelo India Centres and NSFs/Academies/State Government & all other Centres covered under Khelo India Scheme.	Full Powers



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	<b>26</b>	<b>Office Equipment/ Setting up on LAN</b>	
54	26.1	Purchase of All office equipment including computers and peripherals	Rs. 2.00 Crore in each case
55	26.2	Purchase of All office equipment including computers and peripherals (through negotiated or single tender or proprietary contracts	Rs. 80.00 lakh in each case
56	26.3	Purchase and setting up on local area network infrastructure.	Rs. 2.00 Crore in each case
57	26.4	Purchase and setting up on local area network infrastructure (through negotiated or single tender or proprietary contracts	Rs. 80.00 lakh in each case.
58	27	Powers of incurring Contingent Expenditure	Recurring Rs. 50,000/- in each case Non-recurring Rs. 100,000/- in each case
	<b>28</b>	<b>Security deposit/EMD</b>	
59	28.1	Power to refund security Deposit EMD	Full powers in respect of the Contracts/ Works sanctioned by them and executed/ signed under their control.
60	28.2	Cancellation of the contract at firm's risk and cost	Full Powers in respect of the contracts which falls under their delegated financial powers
61	28.3	Forfeiture of security deposit/EMD with finance concurrence	Full Powers in respect of the contracts which falls under theirs delegated financial powers
	<b>29</b>	<b>Hiring of Vehicles</b>	
62	29.1	Hiring of Private buses/Taxi for transportation of Trainees/Campers for training/competition	Full Powers
63	29.2	Hiring of Privates Buses/Taxi for visiting dignitaries and other official duties	Full Powers
64	29.3	Hiring of Vehicles for training and other official purposes	Full Powers
65	30	Sanction of Permanent advance/imprest (Rule 291 of GFRs 2005)	Full Powers subject to the provision contained in Rule 322 of GFRs 2017
66	31	Sanction of expenditure towards welfare activities of trainees/staff	Rs. 50,000/- P.A



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67	32	Sanction of expenditure on professional training in India to SAI employees in public interest	Full powers as per approved accorded by the competent authority for deputing on training (domestic) and subject to availability of approved budget allocation
	33	<b>Publicity and Advertisement</b>	
68	33.1	Sanction of expenditure on issue of advertisement and publication of NITs etc.	Full Powers at DAVP Rates and subject to approved budget allocation
69	33.2	Official publication such as Newsletters, Scientific Journals and other books published by SAI Head Office	Full Powers as per approved budget allocation
70	33.3	Non official publication such as purchase of reference books, newspapers, sports magazines and books for library etc.,	Full powers as per approved budget allocation
71	34	Sanction of expenditure on assessment camps, selection trials and sports tournaments/competitions under SAI Schemes	Full Powers as per approved scheme
72	35	Sanction of Expenditure on Payment of Stipend, Insurance Coverage, Medical Treatment and educational expenses on SAI Trainees under SAI Schemes	Full Powers as per approved schemes
73	36	Sanction of Expenditure on Professional charges to Chartered Accountant and Audit Fees to Auditors including Audit Fee to DGACR/State AGS	Full Powers subject to a limit of Rs. 1.00 Crore per annum
74	37	Sanction of Bank Charges	Full Powers
75	38	Sanction of freight charges/insurance charges for transportation of sports goods/sports equipments	Full Powers
76	39	TARGET OLYMPIC PODIUM SCHEME (TOPS)	Full Powers subject to approval of MOC/ MYAS/SAI
77	40	Powers to incur expenditure on Hospitality and Entertainment.	Rs. 5,000/- in each case subject to the condition that overall budget provision under the head is not exceeded and also that no re-appropriation is made from other heads to the "hospitality" and the instructions of the Government of India issued on the subject are followed. This will

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			exclude the power to host official lunch/ dinner which will be continued to be governed as per the government guidelines.
78	41	Powers to incur expenditure on gifts	Nil
79	42	Agreements or contracts for technical collaboration and consultancy	Rs. 2.00 Cr. in each case.
80	43	Sanction of advances / Part payment to the private parties against approved contract / supply order.  (Under rule 172 (1) & (2) of GFR 2017)	Full Powers subject to limitation and condition contained in GFR 2017 as amended from time to time.
81	44	Khelo India Scheme	Full Powers as per norms subject to approval of DPAC/ MYAS/SAI

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